
Highlands Preschool



PHILOSOPHY

Highlands Preschool provides a safe and nurturing environment for the growth and development of our preschool children. Children are encouraged to explore the world around them under the supervision of trained, experienced, and loving staff. Highlands is concerned with the whole child and his or her uniqueness. We are a parent cooperative in which teachers and parents participate together actively in our children's education.

FACILITY

We are located in the Piedmont Community Church. Indoors, there are two connecting classrooms with a play kitchen, sand table, toys, dress-up clothes, easels, and activity tables. Outside, children may play in a large fenced-in patio area adjoining the school with a climbing structure, slide, playhouse and sand-pit.

STAFF

One Director, two teachers and two or more parents.
The adult child ration is 1:5

PROGRAMS

T/TH 9:00-11:45 am
Minimum age: 2 years, 9 months

M/W/F 9:00-11:45am
Minimum age: 3 years, 9 months

TUITION

Tuition for the 2009-2010 year is:

T/TH \$235/month
M/W/F \$285/month

Tuition is paid over a 10 month period and is due the 1st of every month. Each family also pays an annual insurance assessment (currently \$150).

CURRICULUM

Science: Highlands believes in "hands-on" learning with an emphasis on care and respect for the classroom pets and nature in general. The children also engage in regular gardening and cooking projects.

Social Science: Highlands observes diverse holidays – including the Chinese New Year, Christmas, Hanukkah and Cinco de Mayo, as well as numerous others – to teach children the customs of their own and of other cultures.

Language: The children engage in conversation to improve their oral skills. A reading corner provides a wide selection of books, and special “wall stories” allow the children to associate the printed word with pictures.

Art: We offer children daily opportunities for creative experiences with paper, paint, clay, water, sand and many other mediums.

Math Manipulatives: These include puzzles, geo-boards, scales and blocks.

Movement: We have access to a gymnasium upstairs where the children run, jump, skip, and hop. This helps the children’s gross motor development as well as their ability to follow directions.

COOPERATIVE REQUIREMENTS

1. Parent participation depends on the number of days your child attends school. Generally, this will be once every 4-6 weeks.
2. Parents are required to attend the school/parent meetings, which are held every other month, beginning in September.
3. Parents must participate in two class parties per year, which require the contribution of a theme food or party supplies.
4. Parents must perform at least two school maintenance task and participate in two cleaning days annually.
5. Parents are required to participate in our annual spring fundraiser.

PREVIEW VISIT

Parents are encouraged to visit the school before enrolling their child. To arrange a visit and tour of the school or for additional information, please call the school at 510.547.4242 or visit our web site at:

www.highlands-preschool.org

APPLICATION

There is a non-refundable application fee of \$45. Enrollment for the September school year is determined in the spring of that year. Upon enrollment, a deposit for the June tuition will be due.

To place your child on the waiting list, please detach and mail in the application form along with the \$45 application fee to:

Vice President, Membership
HIGHLANDS PRESCHOOL
400 Highland Avenue
Piedmont, CA 94611

HIGHLANDS PRESCHOOL APPLICATION

Name of Parent(s)/Guardian(s)

Address

Phone Number

Email

Child’s name

Child’s date of birth

Male/Female (circle one)

_____ I wish to place my child on the waiting list for September 20____

Note: the minimum age requirement is 2 years, 9 months.

_____ Please consider my child for any position that may become available for the current school year.

I realize that this is only an application form and not an enrollment form.

Signed

Date